

Choosing a different Royal Mail Defined Contribution Plan (RMDCP) contribution level

From 1 April 2018, standard level RMDCP members will automatically contribute 6% of RMDCP pensionable pay to their pension, unless they choose not to do so, while the Company will contribute 10% (the highest contribution level).

What is this form for?

This form is to be completed if you want to remain a member of the RMDCP but do not want to contribute at 6%.

When should this form be returned?

If this form is received by Royal Mail HR Services by **19 March 2018**, then you will not contribute at the highest contribution level, and your chosen level of contributions will take effect from 1 April 2018.

If the form is received after 19 March 2018, you will automatically contribute at the highest contribution level from 1 April 2018. Your chosen level of contributions will take effect from the next available payroll date after your form is received.

Please read the letter and booklet, 2018 Pension Review: Members of the Royal Mail Defined Contribution Plan, dated February 2018, before completing this form.

About You (please complete the boxes below)

Full name	
Title	
NI Number	
Date of Birth	
Payroll number (as shown on your payslip)	

Please tick one of the boxes below if you do not want to contribute at 6%:

I **do not** wish to be enrolled to the top 6% contribution tier from 1 April 2018, but would like to contribute at the rate below instead (clearly select one of the options below):

4% 5%

I understand that I can increase my contribution level at any time.

I confirm that I have read the booklet: 2018 Pension Review: Members of the Royal Mail Defined Contribution Plan. I agree to my data being processed in this way and confirm the information in this form is correct and reflects my wishes.

Signature Date

Please return your completed form to:
Royal Mail HR Services, Statutory Deductions & Pensions, Pond Street, SHEFFIELD, S98 6HR.

For HR use only

Membership number Date implemented